

Coolin Sewer District  
Regular Meeting Minutes  
May 3, 2023

The Coolin Sewer District Board of Directors met on May 3, 2023, at the Coolin Civic Center. Those present were Jake Copeland, Paul LaCasse, Jim Morse and Josh Christensen. Also present were, Chris Morris, Jordan Brooks and Thad O’Sullivan. See sign in sheet for community members present. Jake called the meeting to order at 4:01.

**UNFINISHED BUSINESS**

Paul motioned to approve the April meeting minutes as read. The motion was seconded by Jim and carried.

Josh motioned to approve the amended agenda to include action item 3F. The motion was seconded by Jim and carried.

Paul motioned to approve the bill payments and treasurer’s report. The motion was seconded by Josh and carried.

Cory Yost spoke regarding the Yoman Bluff development. He stated they are attempting to put in their own system by working with Panhandle Health. He wanted to check in with the Board and find out if anything was needed from the District, in order to move forward with that. Jake stated that is between them (Yomanone LLC) and Panhandle Health District.

Jason Stewart resubmitted his building location permit for District signoff, with no sewer hookup request. Josh motioned to approve the BLP. The motion was seconded by Paul and carried.

Thad advised the Board not to issue any “will not serve” letters because the District fully intends to serve the properties within the District, once the capacity issue is resolved. He stated any hookup applications that are denied due to the moratorium, need to be returned to the applicant with this explanation noted on the document.

Jay Bonnett spoke regarding the Douglass sewer line relocation project. He stated they have a public hearing with Bonner County on May 10, 2023. They are requesting to vacate a portion of Steamboat Bay Road, a right-of-way dedicated to the public through Instrument No. 43312, Book 83 of Deeds, Page 645, records of Bonner County, Idaho. The Board discussed and determined they would need to have an agreement in place that shows where all the financial obligations lay for the project. The Board

is willing to consider relocation of the sewer line, given that both parties can agree on easements, financial obligations, and approval from Bonner County. Thad and Kyle will draft a construction improvement agreement. Jim made a motion to have the District draft a letter stating the District is willing to consider this request, assuming all parties can agree on terms of the project. The motion was seconded by Josh and carried.

### **NEW BUSINESS**

Marc Nelson with Miller Stauffer Architects presented a project to the Board. The Idaho Transportation Department is attempting to install a vault toilet near the Cavanaugh Bay Airstrip. ITD is requesting a “will not serve” letter. The Board directed Chris to measure the distance from the nearest main line and the location of the project before any further discussion of the project.

Jim motioned to submit for reimbursement to IDEQ, for grant funds, monthly. The motion was seconded by Paul and carried.

There was discussion on how to navigate unauthorized commercial RV hookups within the District as well as homes that are permitted for extended use with Bonner County.

### **ENGINEER’S REPORT**

Kyle stated they have found discrepancies in ERU connection data within the District. They will work through the data and make their best engineering decision for what data will be used as the basis.

Kyle asked the Board about their time and structure preference on project meetings throughout the facility planning process. The Board would like the meetings to be open to the public and scheduled for evenings. Kyle will send out date options soon.

### **MAINTENANCE REPORT**

1. Boyd Flinders – set new pump (from last fall service call)
2. Loree – bad pump floats
3. Virk – replaced pump contacts

Jake directed Chris to call Robert at Selkirk Power Generations the next day, to check in about the electrician for the generator project.

Kyle would like to see the new lagoon flow meter installed by June and set to an hourly basis, so we can capture data during the summer months. Chris will call RC Worst to get it scheduled.

Jake told Chris he could purchase a new roller tape measurer to measure the airport project.

Jake directed Chris to repair the bad valves at the lagoon. Jake would like a plan for when those will be fixed asap.

No further business was discussed. Jim made a motion to adjourn the meeting at 5:13pm. The motion was seconded by Josh and carried.

Submitted by,

Jordan Brooks  
Clerk | Treasurer  
Coolin Sewer District

# Coolin Sewer District

Meeting Sign in Sheet

May 3, 2023

Please sign your first and last name below. Thank you!

1. JAY BONNETT
2. MARC NELSON
3. Tom Holman
4. Janet Langley
5. CORY YOST
6. MIKE BUDIC
7. John Stockton
8. Lisa Bonnett-Douglass
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Coolin Sewer District  
Special Meeting Minutes  
May 19, 2023

The Coolin Sewer District Board of Directors met on May 19, 2023 at the Coolin Civic Center. Those present were Paul LaCasse, Jim Morse and Josh Christensen. Not present, Jake Copeland. Also present were Chris Morris, Jordan Brooks, Kyle Meschko, Tim Mahoney & Heidi Marrazzo. Paul called the meeting to order at 3:00 pm.

The purpose of this meeting was to discuss the Waste Water Facility Plan. The Board and Engineer, Kyle Meschko, discussed the overall project schedule as well as data that had been submitted to Keller Associates so far. Kyle provided a system map draft for the Board to review and provide feedback on by the end of May.

No further business was discussed. Jim made a motion to adjourn the meeting at 5:04pm. The motion was seconded by Josh and carried.

Submitted by,

Jordan Brooks  
Clerk | Treasurer  
Coolin Sewer District

# Coolin Sewer District

Meeting Sign in Sheet

May 19, 2023

Please sign your first and last name below. Thank you!

1. *Tim Maloney*

2. *Heidi Maurato*

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