# Coolin Sewer District
# Regular Meeting Minutes
# July 1, 2026

The Coolin Sewer District Board of Directors met on July 1, 2026, at the Coolin Civic Center. Those present were Paul LaCasse, Jim Morse, and Jake Copeland. Josh Christensen was not present. Jake noted the 5th position on the Board of Directors remains unfilled. Anyone interested in the position should contact the District. Also present were Chris Morris, Jordan Brooks, and Thad O'Sullivan. See attached sign in sheet for community members present. Jake called the meeting to order at 4:04pm.

**UNFINISHED BUSINESS**

Paul motioned to approve the June 2026 meeting minutes as written. The motion was seconded by Jim and carried.

Paul motioned to approve the June 2026 bill payments and treasurer's report. The motion was seconded by Jim and carried.

The Wastewater Treatment Plant Preliminary Engineering Report & Revenue Bond was discussed. The Board reviewed a list of improvement items, provided by District Engineers Keller Associates, that the District could move forward with prior to the fall 2026 revenue bond election.

1. Survey at WWTP ~$10 – 11k (better to do this before winter)
2. Geotechnical Investigation ~$22k
3. PER drawings into CAD format / DEQ comments addressed ~$24 – 25k (KA recommends sooner than later – not required to have this done prior to submitting PER to DEQ for approval, however it helps the submittal to look cleaner for DEQ review).
4. Environmental Report ~$9 – 10k (very rough numbers) (DEQ recommends an environmental report, but does not require one if project is not funded by DEQ State Revolving Fund Program)

Jim stated he would like to start with Survey and then Geotechnical. Jake and Paul agreed with that approach. Jordan will inform Keller Associates.

The Board reviewed Keller Associates' preliminary list of public support items for the bond. If Keller Associates is available for the special meeting mid-July, the Board would like to discuss the items further before a task order is created.

**NEW BUSINESS**

John Stockton requested the District's written approval to relocate the tank as shown on his site plan for 164 Warren Beach Rd. Mr. Stockton's architect, Dan Joseph, stated via email:

*"Currently, we seek County permission to locate our septic / injection tank within the 'setback' location illustrated. Setback encroachment is not uncommon in this type matter, however it is proper to receive jurisdictional permission before proceeding."*

Chris stated the proposed location is preferable, as access would be better than the existing location. Jim motioned to respond with written approval of the proposed location. The motion was seconded by Paul and carried.

Building Location Permit (BLP) agency review forms, also known as "sewer sign off forms" were discussed. It was brought to the District's attention, by Panhandle Health District, that Bonner County will either approve or deny the BLP entirely, based on which box is checked on the sewer sign off form. The options are: "Approved: Yes or No" with a section for sewer district comments. Currently, Coolin Sewer District notes what the existing usage is on the property or what is assessed. The District then reviews the BLP application to determine if additional usage will be required and provides written comments noting connection availability and PER requirements, if applicable. The "Yes" box is generally checked to note the BLP has been reviewed by the District, with the assumption that written comments are considered. It was determined to ask for clarification from Bonner County Planning Department and Panhandle Health District on how the form should be completed in a situation where addition usage is required and no connection is available on the property. Thad recommended the boxes remain unchecked.

**BOARD COMMENT**

The Board confirmed that a special meeting will be held on July 15, 2026, at 4:00pm, at the District Shop. The Board will review delinquent account balances and authorize certification of delinquent balances with the Bonner County Treasurer's Office.

**MAINTENANCE REPORT**

1. Hargreaves – TP stuck in pump, all good
2. Inn at Priest Lake – backing up, issue in the controller, RC Worst assisted with troubleshooting, bad floats and relay replaced, all good
3. Jason Moffitt – padlock on District controller, padlock was cut off, breaker was tripped, breaker reset and tested, pump overamping, all equipment is inside the building and could not be accessed, need to contact customer for access and to address the location of the tank and breaker
4. Sutton – TP stuck in pump, generator installed and bypassed all the breakers and runs through a disconnect and a fuse was blown, Chris purchased several fuses from Tamarak Hardware and

replaced the faulty fuse, the pump was also replaced, the Board directed Chris to have an electrician inspect the system

5. McLeod – gurgling noises in house, inlet to septic tank was root bound, cut out roots
6. Mathison – TP stuck in pump, pump replaced
7. Pontarolo – replaced pump float

Chris and Colton cleared trees from the dike at the lagoon. More inside the fence needs to be cleared.

Chris and Colton drained the oil out of 8 old burned up pumps and will take them to the dump for disposal.

Robert, with Selkirk Power Generation, went to both lift stations and cleaned out the generators. The north lift station generator needs an oil change; Robert will be in contact with Chris when he is able to do the oil change.

There were 20 locates in the month of June.

Installing propane heat at the shop was discussed. Possibly a mini split for both offices. Quotes are needed to decide. Purchasing a cargo container/Conex box to put behind the shop to store pipe and various other things was discussed. Quotes are needed to decide.

Chris stated irrigation is going well and the June limit was reached by week 3 of the month. No irrigation occurred in the final week.

**EXECUTIVE SESSION**

A motion was made by Jim to move into executive session according to Idaho Code 74-206(1)(f). The motion was seconded by Paul. A roll call vote was conducted and passed unanimously. Executive session began at 4:49pm. A motion was made by Paul to come out of executive session at 6:04pm. The motion was seconded by Jim and carried.

Thad O'Sullivan resigned as general counsel for Coolin Sewer District.

**ADJOURNMENT**

Paul motioned to adjourn the meeting at 6:04pm. The motion was seconded by Jim and carried.

Submitted by,
Jordan Brooks
Clerk | Treasurer
Coolin Sewer District

# Coolin Sewer District

## Meeting Sign in Sheet

7/1/26

Print your first and last name below. Thank you!

1. CORY YOST
2. Michael Bradley
3. MIKE BUDIG
4. CRAIG LEE
5. John Stockton
6. AUELLINO PERSELLO.
7. Steve Yob
8. Lori Yob
9.
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