

Coolin Sewer District

Regular Meeting Minutes

January 7, 2026

The Coolin Sewer District Board of Directors met on January 7, 2026, at the Coolin Civic Center. Those present were Paul LaCasse, Jim Morse, Josh Christensen, and Jake Copeland. Also present were Chris Morris, Skyler Day, Jordan Brooks, and Thad O'Sullivan. See sign in sheet for community members present. Jake called the meeting to order at 4:01pm.

UNFINISHED BUSINESS

Paul made a motion to approve the December 2025 meeting minutes as written. The motion was seconded by Jim and carried.

Paul made a motion to approve the December 2025 bill payments and treasurer's report. The motion was seconded by Josh and carried.

Priest Lake McBurney Family LLC (Ann McBurney) submitted a *will serve letter* request for 330 N Hess Pt Rd. Jordan stated that a portion of the McBurney family's Preliminary Engineering Report (PER) had received approval from Idaho Department of Environmental Quality (IDEQ) however, the Plans and Specifications portion for construction could not be reviewed by IDEQ until a *will serve letter* from Coolin Sewer was issued. It was discussed and determined that while a Local Improvement District (LID) was assessed and is available on the property, Coolin Sewer cannot issue a *will serve letter*. Coolin Sewer has not issued *will serve letters* since the moratorium was put into effect in October of 2021. While the moratorium itself (Resolution 21-01) does not include LID connections, communications with IDEQ over the course of 2025 have made clear that until system improvements are made, any new connections are prohibited, regardless of LID status.

There was a discussion regarding collaboration with Keller Associates and outlining future actions following the submission of the *Wastewater Facility Plan Amendment #1 – Capacity Update* to IDEQ on October 23, 2025. The District received correspondence from IDEQ dated November 25, 2025, and a copy of this letter is included with these minutes for reference. The Board collectively agreed that current efforts should be directed toward the Wastewater Treatment Plant (WWTP) improvements by focusing on the WWTP PER instead of an updated facility document as referenced in IDEQ's letter.

NEW BUSINESS

A decision was made to prepare a formal letter addressed to the Bonner County Board of Commissioners and Planning Commissioners concerning the proposed increase in land densities along the Priest Lake shorelines. This letter will outline the status of the District and emphasize the insufficient infrastructure available to support an expanded population.

Josh made a motion to approve the payoff of IDEQ loan 1899-02 in the amount of \$224,240.37. The motion was seconded by Jim and carried. A savings of \$4,490.49 in interest is obtained with a payoff on 1/13/26 vs 8/1/26.

Paul made a motion to submit the 2027 FY Letter of Interest for IDEQ funding. The motion was seconded by Jim and carried.

Jim made a motion to accept the 2021 FY final audit from Magnuson, McHugh, Dougherty, CPAs. The motion was seconded by Paul and carried.

Paul made a motion to accept the 2022 FY final audit from Magnuson, McHugh, Dougherty, CPAs. The motion was seconded by Jim and carried.

MAINTENANCE REPORT

Chris stated that new life rings and ropes were purchased for the lagoon. As well as a new hazardous gases meter for confined spaces.

Service calls:

1. Jim Keenan – high level alarm; wiring for the floats and pump had fallen on top of the pump float. Wires were straightened and secured.
2. Eric Waide – high level alarm; couldn't get pump to operate in auto or manual, returned the following day with the right pump contacts, still not working properly, called R.C. Worst and scheduled them to come up the following Monday, found that the pump was over amping and not responding, we replaced the pump with a new High Head pump and R.C. Worst reworked the controller to be like our normal control panel.
3. Ed Reedy – gurgling noise after flushing; everything good on our side.
4. Clipper Marina (Blue Diamond) - high level alarm; broken discharge fitting, replaced fitting, everything working properly.

Chris stated that the generators worked well during the recent power outage.

Jim made a motion to adjourn the meeting at 4:50pm. The motion was seconded by Paul and carried.

Submitted by,
Jordan Brooks
Clerk | Treasurer
Coolin Sewer District

Coolin Sewer District

Meeting Sign in Sheet

1/7/26

Print your first and last name below. Thank you!

1. CORY YOST

2. MIKE BUDIG

3. John Stocker

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November 25, 2025

Jordan Brooks
Coolin Sewer District
13837 E River Rd
Coolin, ID 83821
coolinsewer@gmail.com

Subject: DEQ Comments – WW Coolin Sewer District, Wastewater Facility Plan Addendum; State Revolving Fund
WWG-88-2023-48

Dear Ms. Brooks:

The Idaho Department of Environmental Quality (DEQ) reviewed a revised addendum to the wastewater facility plan entitled *Wastewater Facility Plan Amendment #1 – Capacity Update*. Zachary Wallin, PE sealed the document and submitted it to DEQ on October 23, 2025. The project is funded by state revolving fund (SRF) loan WWG-88-2023-48.

We understand the purpose of this document is to amend the approved facility plan as outlined below:

- Revise the average day flow from 200 gallons per day per equivalent dwelling unit (gpd/EDU) to 80 gpd/EDU.
- Document the critical seasonal high hydraulic average day flow as 120 gpd/EDU as established between Memorial Day and Labor Day.
- Revise the existing lagoon treatment and storage capacity and the existing reuse irrigation system capacity to serve up to 690 EDUs based on revised average day flows and existing irrigation water requirement (IWR) from the plan of operation (PO).

DEQ is willing to accept the revised flow data; however, these changes are significant and impact the entire wastewater system, including how it must be evaluated for compliance. This amendment does not appear to address several existing deficiencies identified in the approved facility plan which would affect DEQ's ability to accept the district's will serve letters. Please review the following comments and incorporate necessary revisions into an updated facility plan document.

I. Comments:

- A. The district remains responsible for ensuring that all facilities and identified deficiencies described in the approved facility plan—and not explicitly mentioned herein—are appropriately updated to reflect the revised flow data.
- B. The south lift station is currently equipped with undersized pumps that do not meet the existing firm capacity (see Coolin Sewer District: Wastewater Facility Planning Study, July 2024, pp. 4-9, 4-13). Upsizing the wastewater pumping station constitutes a *material modification* and therefore requires an approved preliminary engineering report and plans and specifications.
- C. The treatment lagoons lack a redundant blower and requires replacement (see Coolin Sewer District: Wastewater Facility Planning Study, July 2024, p. 5-10). The district is responsible for maintaining the wastewater facility to ensure proper operation (IDAPA 58.01.16.450.10). Replacing the blower with a like-

Jordan Brooks

kind unit qualifies as *maintenance* and does not require DEQ approval.

- D. Sections of the existing pressure sewer exceed the district's design standards (see Coolin Sewer District: Wastewater Facility Planning Study, July 2024, p. 4-14). Upsizing the pressure sewer constitutes a *material modification* requiring an approved preliminary engineering report and plans and specifications.
- E. The facility plan amendment does not include an updated Capital Improvement Plan (CIP). Document the revised CIP based on the revised system flows.

If you have any questions or comments, please contact me at (208) 666-4611 or chris.westerman@deg.idaho.gov.

Regards,



Chris Westerman
Water Quality Engineer

c: Zachary Wallin, PE, Keller, zwallin@kellerassociates.com
Kyle Meschko, PE, Keller, kmeschko@kellerassociates.com
Katy Baker-Casile, PE, DEQ, katy.baker-casile@deg.idaho.gov
EDMS: 2025AGD5679 (P&S 56461)