

**Coolin Sewer District  
Special Meeting Minutes  
January 15, 2026**

The Coolin Sewer District Board of Directors met on January 15, 2026, at the Coolin Sewer District. Those present were Paul LaCasse, Jim Morse, and Jake Copeland. Also present were Chris Morris, Skyler Day, and Jordan Brooks. Josh Christensen was not present. See sign in sheet for community members present. Jake called the meeting to order at 1:32pm.

**NEW BUSINESS**

The purpose of the meeting was to meet Danielle Quade and receive an overview of how the bond process works and what the District should expect if considering going this route for improvement funding.

The Board joined a conference call with Kyle Meschko, Zack Wallin (Keller Associates), and Danielle Quade (Hawley Troxell). An informational packet was provided for the District. Danielle, Kyle, and Zack talked through the points listed in the packet. A copy of the informational packet is included with these minutes.

No action was taken on a revenue bond at this meeting. Further discussion with cost scenarios would be addressed at future meetings.

**ADJOURNMENT**

Paul made a motion to adjourn the meeting at 3:10pm. The motion was seconded by Jim and carried.

Submitted by,

Jordan Brooks  
Clerk | Treasurer  
Coolin Sewer District

# Coolin Sewer District

## Meeting Sign in Sheet

1/15/26

Print your first and last name below. Thank you!

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*Bill Papers*

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# Revenue Bond

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- **Revenue Bonds**

- Require majority vote (50%+1)
- Cities can issue Revenue Bonds per Idaho Code Section Code 50-1020 to acquire, construct, improve, enlarge, or repair waterworks plants and water supply, light and power plants, storm sewers and sanitary sewerage systems.
- Amount of bond is set as a “not to exceed”.

- **Process**

- 2 election dates, May and November
- Election resolution/ordinance to be submitted to county clerk 60 (50 for 2025) days prior to election date
- District funds can only be spent on information campaign

- **Costs**

- Bill hourly to draft election resolution/ordinance and consult on information campaign question
- Provide fixed fee for bond issuance once structure is selected



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# Revenue Bond

PROS	CONS
Fairly low cost for election	Only 2 elections per year
Water/sewer is usually supported	Requires majority vote
Better interest rates than LID/annual appropriation lease	Borrowing is limited to amount and time period approved in election question



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# Revenue Bond - Timeline

DATE	MAJOR ACTIVITY	SPECIFIC ACTIVITY/STATUTE
January/February 2026	Adoption of Ordinance to approve sewer system improvements, call Bond Election; and waive three readings	(Sections 50-1035, I.C. and 50-902) Ordinance Requirements (50-1035), including but not limited to: brief description of the works, and if to be constructed, reference to the preliminary report or plans and specs by engineer; cost estimate by engineer; order the construction/acquisition/rehabilitation of works; direct that bonds shall be issued to pay cost of works; call for election with form of notice. Section 50-902 requires three readings of the ordinance prior to adoption, unless one-half plus one of the council members dispense with this rule.
No later than 30 days of adoption of ordinance	Publish Ordinance in full or by summary (as approved by Council)	50-901; Publish in official newspaper within 30 days of adoption to be effective
By 3/13/26 (more than 50 days prior to Election)	Notify County of election date and provide forms of notice and ballot for publication; advise County of official newspaper and polling places that encompass the City	34-1401; 34-106(8)
5/19/26 (Date of Election)	Election; Last day to receive absentee ballots (by 8 p.m.); Election polling times 8 to 8 or 7 to 8 – as determined by County	34-106; 34-1101; 34-1005
By 5/30/26 (within 10 days of Election)	Canvass of Election; Certificate of election results to District	34-1410; 34-1205



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# Judicial Confirmation

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- **Ordinary and Necessary Exception**
  - Ordinary and Necessary Exception from Article VIII Section 3 vote requirement for “ordinary and necessary” projects is defined by 2 Idaho Supreme Court cases:
    - Challis - holding that a project is not urgent and thus necessary if there is time to seek a vote.
    - Frazier - holding that the proposed project must be needed in current fiscal year.
- **Requisite urgency created by:**
  - Projects required by law
  - Projects involving health and safety
  - Repair and Maintenance of Existing Facilities



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# Judicial Confirmation

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- **Process**
  - File a Judicial confirmation under Idaho Code 7-1301
  - Code requires a public hearing
  - Opposition can intervene
  - Judge ultimately rules typically following hearing
- **Schedule**
  - Timing is in the hands of the court and depends on court schedule and whether someone intervenes, typically 6-9 months
- **Costs**
  - Legal work billed hourly as time invested is variable based on what is necessitated by the briefing, level of City help and participation in developing information and whether there is opposition



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# Judicial Confirmation

PROS	CONS
Project, not dollar amount is approved – Project size can be adjusted if needed	Ordinary and Necessary Exception is VERY limited, thus risk of being unsuccessful
Provides another option if vote fails	Time consuming and expensive process
Don't have to wait for an election date to start the process	No expansion can be funded through confirmation



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# Other Considerations

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- **Public Involvement** –
  - District is limited by State Law to only share campaign information. Content to be reviewed by Attorney prior to publishing.
  - Typically, municipalities hire external company to support/lead the public outreach
  - Public Involvement efforts can be very expensive (CDA School Levy budgeted ~\$100K for PI)
  - Incorporating other committees or organizations – advocacy campaign – citizen committee is considered for some municipalities.
  - Council members may advocate outside of City hall meeting



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